

Medical Assistant

CERTIFICATE (ONE YEAR)

Major code: 3125

Department: Nursing

Chair: Mara Poynter

Advising: Kilee Saldivar 541-881-5945

PROGRAM OVERVIEW

This is a one-year State certificate that allows a student to become a Certified Medical Assistant in Oregon.

PROGRAM/DISCIPLINE OUTCOMES

Student who complete this area of study will be prepared to:

- 1. Function effectively as a healthcare team member.
- 2. Interact effectively in oral and written communications with physicians, medical staff, and patients and families.
- 3. Use computers and other technology proficiently for administrative and clinical tasks
- 4. Understand and model professional and ethical behaviors, including confidentiality
- 5. Demonstrate critical thinking and problem solving as pertaining to health care setting
- 6. Understand the basics of medical law within the scope of the medical assistant position

FOUNDATION SKILLS REQUIREMENTS (16 CREDITS)

Writing: WR 121Z - (4-credits)

Oral Communication: COM 111Z Public Speaking- (4-credits)

Math: Math 60 Beginning Algebra I or Higher (5-credits)

Human Relations: PSYC 101 or PSYC 201 and MA 118 (3-credits)

REQUIRED COURSES (36 CREDITS)

Courses are listed in suggested sequence.

YEAR 1

<u>COURSE #</u>	<u>COURSE TITLE</u>	<u>CREDITS</u>
- BIOL 121	INTRO TO HUMAN ANATOMY & PHYSIOLOGY.....	5
- CS 101	COMPUTER FUNDAMENTALS I.....	4
- GSCI 161	MEDICAL TERMINOLOGY I.....	3
- GSCI 162	MEDICAL TERMINOLOGY II.....	3
- MA 112	INTRO TO MEDICAL ASSISTING.....	4
- MA 115	PHLEBOTOMY.....	3
- MA 116	INTRODUCTION TO MEDICATIONS.....	4
- MA 117	CLINICAL PROCEDURES.....	4
- MA 118	MEDICAL ASSISTANT EXTERNSHIP.....	5
- MA 119	EXTERNSHIP SEMINAR.....	1

Total number of credits..... 52