TRANSCRIPTS & TRANSFER CREDITS

Office of the Registrar - (541) 881-5804

Transfer Credit Standards

The college may accept lower division, college-level credit earned from regionally accredited colleges and universities. Transfer students should immediately consult with an advisor to see how their credits are accepted and applied. Students wishing to graduate from TVCC must provide official transcripts from all colleges previously attended if they wish those credits to be included. To formally request an evaluation of outside transcripts for graduation, students should contact the Student Services Center at (541) 881-5815, or studentservices@tvcc.cc, as soon as possible and at least two quarters prior to graduation.

Each higher education institution develops policies and procedures related to its transcript and its evaluation from other institutions. TVCC students who transfer will see their TVCC official transcript interpreted according to the policies of their destination institution.

Transcript Evaluation Process

Once TVCC has received your official transcript(s), they will be processed by the Registrar's Office.

- The Registrar will then review the transcript(s) and award any applicable credits.
- Please note that transcript(s) will be reviewed for the awarding of credit specifically against the academic requirements of the student's declared major.
- Please allow up to two (2) weeks from the time your transcripts are received for them to be reviewed, and for any applicable credits to be awarded.
- Once review of your transcript(s) has been completed, you will receive a phone call from TVCC letting you know that they have been reviewed.

To view the credits/courses for which you have received transfer credit, please log in to your MYTVCC Student Portal and access your TVCC Unofficial Transcript.

Academic Transcripts

An academic transcript contains records of all academic work. Please note that TVCC can only award credit for official transcripts received from regionally-accredited postsecondary institutions.

Electronic Official Transcripts

- Electronic copies of transcripts will only be accepted if delivered electronically to TVCC directly from the student's previous academic institution(s), whether sent directly to TVCC from those previous institutions or via electronic secure delivery service providers (such as Parchment or the National Student Clearinghouse).

*TVCC **cannot** award credit for electronic transcripts sent to us directly from the student themselves.*

Hardcopy Official Transcripts

- Official transcripts mailed to TVCC must come directly from a student's previous academic institution(s) as well, in a sealed, unopened envelope.
- TVCC cannot accept a hardcopy transcript delivered by a student or anyone else if the envelope containing the transcript has been opened or otherwise shows signs of having been tampered with.

Military Transcripts

- TVCC may award credit for military service via official transcripts received from the following military transcript services:
- Joint Services Transcript (Army, Navy, Marines, Coast Guard)
- Community College of the Air Force/Air University (Air Force, Space Force)

The following linked U.S. Department of Veterans Affairs webpage provides more info on ordering your Joint Services Transcript or Community College of the Air Force/Air University transcripts: U.S. Department of Veterans Affairs

ORDERING TVCC OFFICIAL TRANSCRIPTS ELECTRONICALLY

ORDER TRANSCRIPTS

Treasure Valley Community College has partnered with Parchment to securely order and send official transcripts and other credentials. The "Order Transcripts" link will open a new browser.

The following are be required to order a transcript online:

- A major credit or debit card; and
- An email account; and
- Your signed consent

Each transcript copy costs $8.00. Order updates are delivered by email from Parchment and can be tracked online.

Requesting/Accessing Your Unofficial TVCC Transcript

- Current students can access their unofficial TVCC transcript via their MYTVCC Student Portal.
- Once logged in to your MYTVCC, click the “Students” heading, and on the next page, click the “My Records” tab. Then, click “View Unofficial Transcript.”
- Former students needing an unofficial copy of their transcript are advised to contact the TVCC Registrar’s Office at the contact info listed at the beginning of this section (titled "Transcripts & Transfer Credits.")
- Current and former students may also request their unofficial transcripts by visiting the front desk of the TVCC Student Services Center (Ontario Campus), or the front desk of the TVCC Caldwell Center.

Effective June 24, 2024, the College will no longer withhold official or unofficial transcripts, or diplomas, from students with outstanding account balance holds, including holds resulting from fees, fines, and damages owed to TVCC.